

Registration Instructions for the 2026 PAM Worship & Music Conference

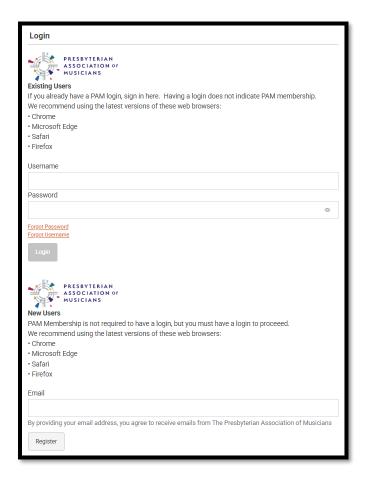
Before you register for the Conference, be sure to review the PAM Worship & Music Conference information on the Conference information site:

https://www.presbymusic.org/conference

The registration process is much simpler if you have reviewed this helpful information.

Once you have reviewed all the information, click the appropriate button on that site to register for your preferred Conference week (Week 1 or Week 2).

If you are a current PAM member **OR** have been to the PAM Member website before, you should have a login and password. If this is your first time on the PAM Member site or first time registering for the PAM Worship & Music Conference, complete the "New User" information to access the registration form.



You will then be taken to the Membership + Conference Registration site. **Be sure to read ALL instructions** on the registration pages.

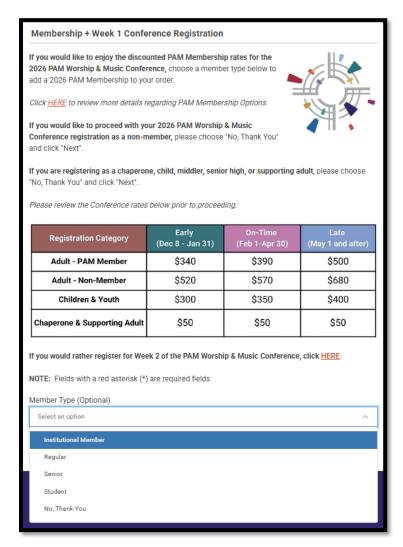


If you need to **renew your PAM membership for 2026** or want to **purchase a PAM 2026 membership** and you were not a member in 2025, select the membership type you want from the drop-down at the bottom. **Only 2026 PAM members will receive the discounted Member Conference rates.**

If you do not wish to purchase a PAM membership for 2026, Click "No, Thank You". You will proceed with the Conference registration questions and the non-member Conference rates will apply.

If you were an Institutional Member in 2025 and want to become an individual Member for 2026, or were an individual Member in 2025 and want to become an Institutional Member for 2026, please email pam@travelink.com as this specific change must be handled manually.

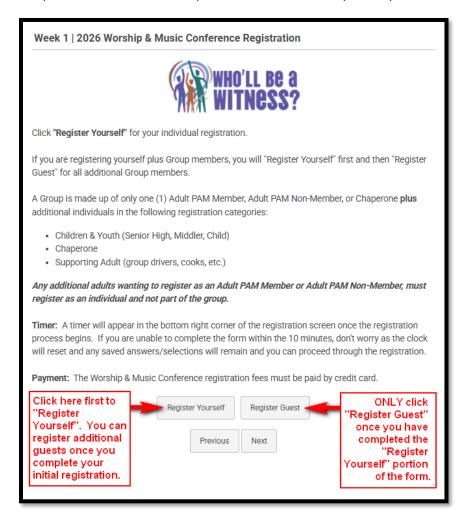
If you are a current or renewing PAM Member, you will likely find that some of the sections are already completed based on your Member profile. Please review this information and update any details that need updating.



Once you have selected your membership preference, you will start the completion of the form. Be sure to include all required information (marked with a *) as well as complete all other requested information as you see fit.



When all Member-specific information is completed, the Conference-specific questions will begin.



Registration Process Tip | Church Name Section

PAM maintains a large database of church names based on previous Conference information, but you may find that your church name is not in the list. If this is the case, select "Other – My church is not listed" at the bottom of the drop-down list and then enter your church's name in the box that comes up.

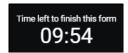




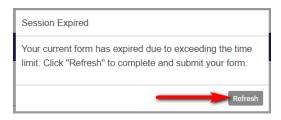
When choosing your preferred Conference Registration Option, keep in mind that the page will refresh once a selection is made and the applicable schedule options will then be available for selection. Early Bird, Member rates are reflected below.



Registration Process Tip | Registration Timer



A timer will appear in the bottom right corner of the registration screen once you choose the Conference Registration Option. If you are unable to complete the form within the 10 minutes shown, don't worry as the clock will reset and any saved answers/selections will remain and you can proceed through the registration. Just click on the "Refresh" button when the Session Expired box comes up.

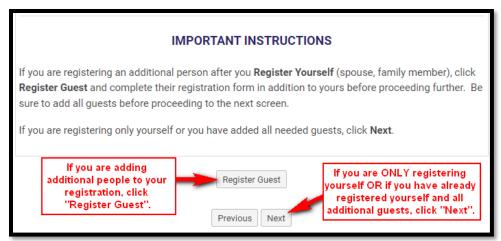


Each class selection will refresh the screen as the system is actively placing you in the chosen class and counting you toward the capacity for that class.

If you do not wish to attend a class during a specific time-frame, select "Sabbath and Rest (Free Time)".

After your selections are made and all required information is entered for the primary registrant, you will see the following at the bottom of the screen.





If you are adding a guest and have clicked "Register Guest", you will see a new section come up with "(Guest)" in the upper left corner of that section. Complete your guest's registration just as you did for your own registration.



Once you click "Next", the Conference Registration Summary page should appear unless you are missing required information. If you are missing required information, you can scroll back up through the registration screen and see if you can find red verbiage indicating you missed a question (see example below).



If you have been provided a discount code (i.e. scholarship award), you **MUST register individually** (not part of a group or multi-registrant registration). You will enter your assigned Discount Code in the designated Discount Code area at the top of this page. Most registrants will **NOT** have a discount code to enter here.

Review the information on this Summary page to make sure all is correct. Click Next at the bottom of the page to proceed to the Payment page.

Enter your credit card information and complete payment.



Once payment is processed, the Confirmation page will appear. You will also receive the following emails:

- 1. **Confirmation email** with the same information as presented on the final Confirmation page of the registration site.
- 2. **Schedule/Itinerary email for primary registrant** Reflects the selected class schedule of the primary registrant.
- 3. **Schedule/Itinerary email for all registered guests** Reflects the selected class schedule of each guest you registered. This will be one email per guest. The registered guest also receives a copy if a valid email address has been provided.